



Principal Investigator Form



Please return completed form to: Physics Research Building 2nd Floor Bridge, 191 W. Woodruff Ave.
Phone: 614-688-1158 e-mail: nanosystemslaboratory@osu.edu

PI Information:

First Name Last Name Title

Male Female
Office Phone Fax E-mail

College/Institution Department

Building/Room Street Address

City State Zip

Setting up authorization for charging NSL services to the PI's account(s):

Please create an internal order eRequest to NanoSystems Laboratory for the account to be charged. The eRequest is valid until the end of the fiscal year and does not encumber funds. Each account needs a separate eRequest, which should include the names of the users whose expenses can be charged to it. The amount should be an estimate of the services that will be used for the year, although NSL will only charge for actual usage each month. An invoice will be emailed to the PI for the previous month's charges.

Please note that a valid source of payment is required, else the services provided by NanoSystems Laboratory will be at risk.

PI Agreement

As a Principal Investigator of a project under which a researcher will be using NanoSystems Laboratory's facilities, I agree to:

- Comply with NSL policies and accept fees and lab charges incurred by the users listed below.
- Be responsible for establishing and monitoring an acceptable amount of lab time for each user.
- Notify NSL of chartfield changes/expiration and when a user may no longer use my chartfields for their lab use.
- Understand that NSL reserves the right to bill the chartfields for the users listed in each monthly billing cycle if I do not respond to the invoice approval request by the due date or do not provide a new chartfield.

Signature: Date